



**Iowa-Illinois Chapter National Defense Industrial Association (NDIA) Board of Directors
Meeting Minutes
11 May 2021**

1. The Iowa-Illinois Chapter of NDIA Board of Directors held its bi-monthly meeting via Zoom on 11 May 2021. Mr. George Rivard, President, called the meeting to order at 5:09 p.m. Board Members and Chapter Officers present were Ms. Natalie Linnville-Mass, Mr. Mark Westrom, Mr. Ryan Bunge, Ms. Tammy Dean, Ms. Celia Hadden, Mr. Al Kruse, and Mr. Tim Bower.

2. **Prior Meeting Minutes:** Mr. Rivard stated that the minutes from the 9 March 2021 Board Meeting are in-process of being written and will be coordinated with those attendees and subsequently posted on the Chapter's website.

3. **Treasurer's Report:** Ms. Joy Fleming (absent)

a. The Treasurer's Report for the period ending 30 Apr 2021 was viewed. The report showed a computed beginning bank balance of \$81,360.90 in the Chapter's checking and savings accounts. Savings account income of \$2.97 was added. Expenses of \$852.24, with the largest expense being for the annual fee for Constant Contact, were subtracted. Bringing the ending bank balance to \$80,511.63. There was also an outstanding check no. 2297 in the amount of \$74.64 made out to Janet Masamoto for a plant. A motion was made by Mr. Kruse to approve the Treasurer's Report. Ms. Hadden seconded. All were in favor, and the Treasurer's Report was approved.

b. 2nd Qtr Financial Report was submitted 18 April 2021. Next Qtr will be due in mid-July.

c. FY2020 Chapter-level Independent Financial Audit completed by Kevin Stevens-all OK.

d. Transfer of most of Treasurer Functions (discuss)

4. **Scholarship Committee:** Mr. John Masengarb, Chair, Ms. Tammy Dean, Ms. Janet Masamoto and Mr. Ryan Bunge

a. 13 applications received. 4 NDIA \$2,500 scholarships budgeted. Committee recommendation due by 17 May. Of the four NDIA scholarships budgeted, two are in and one is missing other than John Masengarb's. Tammy Dean will get that done. Mr. Bunge send Tammy his spreadsheet on how to score the scholarships.

b. Note: Darci Dietrich, our 2014-2015 QCESC STEM scholarship winner just celebrated her 3-year work anniversary with John Deere and is a design engineer in their Seeding group.

5. **AWARDS Committee:** (VACANT) Lifetime Achievement Award nominations are accepted at any time.

- Still an open position.



6. Donations Committee: Mr. Al Kruse and Mr. George Rivard, Co-chairs

Nothing to report other than scholarships and what Ms. Celia Hadden has to report for STEM.

7. Membership: Ms. Kim White, Chair and Mr. George Rivard

a. Mr. Rivard does not have most current listing as National is still running at 25 percent due to Covid. Membership is running right around 600.

b. Regarding BOD:

Mr. Rivard provided the BOD for the Board roster.

Mr. Bob Haag retired from Chrystal Group. Congrats! Mr. Rivard does not have the latest on that.

Mr. John Masengarb's membership expired the end of April. He thought he had re-upped and is to check on it. Mr. Rivard inquired at National, but they never got back to him, and he doesn't have a current listing.

8. Nominating Committee: Ms. Natalie Linville-Mass, Chair, Ms. Tammy Dean, Mr. Ryan Bunge, and Mr. Al Kruse

a. Ms. Linville-Mass had nothing to report as they have not met since the last meeting.

b. Mr. Rivard submitted the job descriptions. Ms. Linville-Mass acknowledged that they had been received.

9. Program Committee. Ms. Natalie Linville-Mass, Ms. Kim White and Mr. John Masengarb

a. **Symposium -2022.**

Next large non-virtual symposium targeted for 2022. ~Sep 2021 Planning

b. **Smaller Virtual Events**

19 May 2021, 2-3PM was moved to 2 June 2021. Mr. Jay Carr, Exec Director, ACC-RI, to speak. He had something to do at AMC, Headquarters May 19th. Mr. Rivard originally asked the ASC General to speak. He would have, but is moving at that time. Another 2-star is coming in at that time, so he wouldn't be here for a while. It was passed on to the ACC-RI Acquisition. Mr. Rivard asked Mr. Carr to remain the speaker for the shifted date as everything was marketed as an acquisition-type event. Mr. Rivard has alerted everyone to the change in date.

Collaboration w/Great Lakes/Great Rivers Chapters in series of free but sponsored events for our combined regions. Great Lakes/Great Rivers is having someone from Scott Air Force Base for June event. Not sure if it will get pushed back because of our event or not.

Execution of Virtual Event and registration handled by Wisconsin PTAC at no cost. Mr. Rivard will be the Host with introductions.



Have 3 sponsors – KBR, QC Chamber, and Quad Cities SCORE (\$4000 total)

Collectively market all events in rotational series. Natalie has spearheaded Constant Contact, and Facebook; also have LinkedIn, National Event listed, and PTACs have been superb.

71 registered attendees as of Monday AM.

Ms. Linville-Mass had nothing to add.

9. Website/Facebook/Constant Contact. Mr. George Rivard and Ms. Natalie Linville-Mass

- a. Normal website maintenance plus posting of Virtual Event/Sponsors.
- b. 59 followers on Facebook. Adrian who works for Natalie updated today.
- c. Constant Contact eblasts for new board members (and departing ones?)
- d. NDIA will have Event Management module in near future for Chapter use.
- e. Nothing to report for Small Business as Ms. Masamoto was not on.

10. STEM Committee: Ms. Celia Hadden, Chair and Mr. George Rivard

a. Due to student schedule changes and the pandemic, Ms. Hadden has reached out to Mr. Pat Barnes and Mr. Dan D'Alessandro of QCESC to get input. Robotic and STEM events have been cancelled over the last year, and schools have had reductions in expenses. Ms. Hadden wanted to know where was the greatest need. They identified two places; one being the Flourish and Bots, multi-age girls' team and East Moline Schools. We have supported both. As far as the Putnam and Engineering Kids Camp, the jury is still out on what will happen with that event. It is still being worked. Celia will get a better feel for that as Rachael Mullins will be attending the next QCESC meeting. The number of donations would be reduced for the Chapter, so Celia would like to know what the Chapter would like to do as far as increasing the allotted \$500 amount or what. Mr. Rivard said he would not like to see an increase as we reduced our budget, so any cut-back is good for the Chapter. Celia will be better prepared at the next meeting to make a proposal for the STEM donations.

Ms. Hadden also reached out to Mr. Barnes and Mr. D'Allesandro as the Chapter had expressed an interest in expanding our reach. Celia is working with them on a simple Google docs-based application for STEM grants that we could use in the next year.

Ms. Hadden also expressed an interest on having a couple more people to work with her for a small committee for STEM.

In addition to the upcoming QCESC meeting, there is an event scheduled for this Friday, May 14th. The cardboard boat race regatta will be in the Bettendorf Lagoon, and they will be looking for volunteers.



Celia helped generate an article about our NDIA Chapter that was showcased in April QCESC Newsletter.

11. **Small Business Committee:** Ms. Natalie Linville-Mass and Ms. Janet Masamoto, Co-chairs

12. **NEW/OTHER BUSINESS/INFO:**

a. **BOD Job Descriptions.** George drafted. Previously, mentioned.

b. **National Defense Industrial Association Member Leadership Council (NMLC)** –Virtual meeting held **3 May 2021**. Mostly discussed collaboration ideas among Chapters, Chapters/Divisions. Some limited discussion of treasurer function. Hired consultant to relook business model – not mission. Some tentative June live events. Insurance mostly covered event losses; \$77M in Reserves Portfolio. Opened Mr. Rivard’s eyes as to other Chapters having the same issues as ours. Also, spawned the NDIA Connect.

c. Still would like to have all corporate members to have POC specifically to collect and channel policy issues they have that NDIA may be able to assist in seeking resolution. Mr. Bunge wanted more clarification on the POC. Discussion was held between Mr. Bunge and Mr. Rivard. Some the Chapter businesses already have members who are on the NDIA Board.

d. Mr. Westrom brought up his concern with industry, Government and the Nation regarding armament engineers and how DoD/Nation/industry is typing themselves in knots. Mr. Rivard suggested he drop a note to the policy POC at NDIA. Discussion was held.

Mr. Rivard asked for a Motion to adjourn. Mr. Kruse made the motion. Mr Bower second. All were in favor. Meeting adjourned at 5:47 p.m.

- **Location for next meeting.** Virtual Event - 13 July 2021, 5PM. ZOOM invites were sent for all meetings.
 - **Note:** We remain booked another year thru November 2021. Will be in conjunction with Rock Island Ale House. Holiday Inn (Jamie) has confirmed the schedule (2nd Tuesday, every other month, starting in January 2021) and knows are default currently is virtual.



The NDIA has a policy of strict compliance with federal and state antitrust laws. The antitrust laws prohibit competitors from engaging in actions that could result in an unreasonable restraint of trade. Consequently, NDIA members must avoid discussing certain topics when they are together – both at formal association membership, board, committee, and other meetings and in informal contacts with other industry members: prices, fees, rates, profit margins, or other terms or conditions of sale (including allowances, credit terms, and warranties); allocation of markets or customers or division of territories; or refusals to deal with or boycotts of suppliers, customers or other third parties, or topics that may lead participants not to deal with a particular supplier, customer or third party.