

Iowa Illinois Chapter  
National Defense Industrial Association (NDIA)  
Board of Directors Meeting Minutes  
14 March 2017

1. The Iowa Illinois Chapter of NDIA Board of Directors held its bi-monthly meeting at Bennigan's Bar & Grill, Rock Island, IL on 14 March 2017. Mr. George Rivard, Chapter President, called the meeting to order at 5:15 p.m. Board Members and Chapter Officers present were Mr. John Masengarb, Ms. Tammy Dean, Ms. Janet Masamoto, Mr. Jimmy Morgan, and Ms. Joy Fleming.

2. **Prior Meeting Minutes.** Mr. Rivard stated that the minutes from the 10 Jan 2017 Board Meeting were electronically distributed for review and approval with those members in attendance. Recommended changes received during the staffing process were incorporated and the minutes are posted on the Chapter's website.

3. **Treasurer's Report.**

a. Ms. Fleming provided attendees with the Treasurer's Report for the period ending 28 Feb 2017. The report shows a computed bank balance of \$26,100.95 in the Chapter's checking and savings accounts. Income received during the period; \$3,571.50, which consists of \$3,568.74 from symposium registration fees and \$2.76 in interest on the Chapter's savings account. Expenses for January and February were \$6,444.65. Major expenses were \$372.65 in credit card processing fees, \$500 donation to USO of Illinois, Franks on Fridays, \$72.00 for three attendees to the Quad City Engineering and Science Council (QCESC) Banquet, \$3,000.00 for the symposium deposit, \$500.00 for Science, Technology, Engineering and Technology (STEM) donations and \$2,000.00 for STEM scholarship. A motion to approve the Treasurer's Report was made by Mr. John Masengarb and seconded by Ms. Janet Masamoto; motion was approved.

b. Ms. Fleming provided the Chapter's 1<sup>st</sup> Quarter Financial report to National on 17 Jan 2017. The next report will be due in April.

4. **Scholarships** – Mr. Masengarb. : (John)

a. Application deadline was extended from 13 Mar 2017 to 14 Apr 2017, and the application on the Chapter website was changed to the 14 Apr 17 date. 5 complete applications have been received.

b. Mr. Masengarb will be getting the Chapter certificate to Mr. Brad Gannon, STEM scholarship recipient.

c. FY2017 Budget remains at one regular and one SGT Fischer scholarship at \$2,000 each.

d. Additional note; Mr. Al Beuster, prior Greenberg Award winner, will be inducted into the Ordnance Hall of Fame.

5. **Awards** – Mr. Morgan. None to report.

6. **Donations** – Mr. Rivard.

a. Issued STEM donations at QCESC banquet; Flourish and Bots (\$200), World Changers (\$200), Combustible Lemons (\$300), QC Elite FIRST Robotics (\$300), and Putnam Museum (\$500)

b. Mr. Rivard and Ms. Fleming attended first of two Franks on Fridays events last Friday; next one is May 12<sup>th</sup>. (\$500 total)

c. Received request from RIA Welcome Club for golf outing hole sponsorship. Agreed to \$500 donation, perusal and as budgeted.

d. Provided \$500 to WQPT ‘Embracing Our Military’ activity, per budget.

e. Photos have been put out on QC Capture.

7. **Membership** – Mr. Rivard for Ms. White. As of end of January, stood at 794 members which is a drop. The Chapter has firmly been in the mid-800s for a long time and almost broke 900. Summary stats suggest drop is free Government membership (NDIA & WID).

8. **Programs** – Mr. Morgan and Mr. Masengarb. The committee for Small Business decided to have kiosks with ten minute sessions. APBI is working. All booths will be outside the arena area. There will be no expense to the Chapter for the booths, and will be one or two days. The Chapter currently has two sponsors.

9. **Website** – Mr. Rivard. Posted STEM donation photos and scholarship winner with write-ups, changed to new Logo, and added RIA Welcome Club Golf brochure. Declined support from NIDA for their website.

10. **STEM** - Mr. Rivard for Ms. Hadden. QCESC STEM Banquet was Feb 23<sup>rd</sup>. Ms. Hadden, Ms. Fleming and Mr. Rivard attended at a reduced cost of \$72 total. Our \$2000 STEM scholarship was awarded to Bradley Gannon from DeWitt. Other donations were provided as indicated in the donations discussion above.

11. **New/Other Business/Info** – Mr. Rivard.

a. Model Chapter – Did receive the new Model Chapter Banner (2002 thru 2016)

b. Received new NDIA Chapter Logo, 2 Feb and have provided updates to as many as could be recalled (WQPT, STEM robotics teams, our Website, Mr. Masengarb/Mr. Morgan for Symposium, Putnam, USO).

c. Program Development Advisory Council. Had first teleconference on 17 Feb. Another one to be this Friday, will be out of town, so not participating. Consists of ~12 Division/Chapter leaders, to guide/assist the Program Development director.

DRAFT MISSION:

- Advise NDIA senior leadership on value-added programmatic activities and annual focus areas
- Identify and facilitate areas for increased communication and collaboration
- Develop and facilitate annual November Leadership Conference
- Provide a forum for discussion and resolution of common issues and concerns
- Advise senior leadership on establishment of additional chapters and divisions
- Institutionalize lessons learned and best practices

INITIAL FOCUS:

- Increase communication and collaboration across 55 Divisions, Chapters and Affiliates
- Work on the Chapter and Division “Issues List”
  - Email integrity
  - Marketing and advertising
  - Event registration
  - Financial support
  - Member joins/expires, etc...
  -
- Develop Leadership Conference agenda

d. Ms. Masamoto asked if the Chapter was donating to The Wall. She will get details from next WQPT meeting.

12. Location for next Chapter meeting will continue to be Bennigans. Date is 9 May 2017. Continue to monitor Jake O's, but haven't seen much progress at restoration.

Motion to adjourn meeting by Mr. Masengarb, Ms. Dean second; meeting was adjourned at 5:42 p.m.

*Loy D. Fleming*  
Secretary/Treasurer

