

**Iowa Illinois Chapter
National Defense Industrial Association (NDIA)
Board of Directors Meeting Minutes
8 November 2011**

1. The Iowa-Illinois Chapter of NDIA Board of Directors held their bimonthly meeting at Bennigan's Grill and Tavern in the Home Ridge Inn & Suites, Bettendorf, IA on 8 November 2011. Mr. Bob Radkiewicz, chapter vice-president, called the meeting to order at 5:00 pm. Board members and chapter officers present were Mr. Pete Brown, Ms. Tammy Dean, Ms. Joy Fleming, Mr. Art Heyderman, Mr. John Masengarb, Mr. Radkiewicz and Mr. Alan Wilson.
2. Prior Meeting Minutes. Mr. Radkiewicz noted that the minutes from the 13 September 2011 board meeting had been electronically distributed and coordinated for approval with those in attendance. Mr. Wilson moved to approve the minutes. Ms. Dean seconded and the motion passed.
3. Treasurer's Report. Mr. Masengarb provided the treasurer's report for the period ending 31 October 2011. He reported that the chapter has a combined total of \$38,531.89 in its checking and savings accounts. Income received in the September and October was \$4,584.06. This has come from a scholarship donation from Rockwell Collins, proceeds from a car wash and return of a \$250 deposit from the symposium golf outing. Expenses during the period (largely scholarship awards) amounted to \$4,607.21. Mr. Masengarb noted that he had paid two expenses approved by the board in the 2012 operating budget. A check was issued to the Vietnam Veterans Association to support the quarterly visits to the Iowa City VA Hospital and another to support the QC Veterans Online Auction. One check for \$670.19 was outstanding at the end of October. After subtracting the outstanding check, the computed bank balance is \$37,861.70. Budget commitments for Fiscal Year 2012 are \$39,094.81. The difference between the commitments and cash reserve will be made up from revenue from the 2012 Small Business Government Contracting Symposium. Mr. Wilson made a motion to accept the treasurer's report. Mr. Heyderman seconded the motion. Motion passed.
4. Donations. Mr. Masengarb stated that no donation requests for programs not in the chapter's operating budget were received during the past two months.
5. Membership. The board agreed to explore new ideas for increasing chapter membership. New ideas will be posted on the chapter's website.
6. Programs Committee. The chapter will host the 5th Midwest Government Contracting Symposium during the 3rd week in May 2012 at the i wireless Center in Moline, IL. The symposium planning committee will meet later this month and begin meeting every two weeks in January. The Army Sustainment Command has tentatively agreed to make its Advance Planning Briefing for Industry (APBI) a part of the symposium. The board will request the planning committee to ask for a firm decision at that committee's 15 December 2011 meeting. Mr. Masengarb presented a request from the i wireless Center for a \$5,000 deposit for the Center. Mr. Masengarb made a motion to fund the deposit. Motion was seconded by Mr. Wilson. Motion passed.
7. Scholarship. Mr. Masengarb reported that the scholarship application form for Academic Year 2012-2013 has been finalized and is posted on the chapter's website. The scholarship application period will be publicized at the beginning of 2012.
8. WID Report. Ms. Fleming provided a report on upcoming WID programs. On November 9th, WID will sponsor a lunch and learn on the National Association of Retired Federal Employees. On December 9th the

chapter will host a wine tasting party at Johnnie's Italian Steakhouse. The annual symposium will be held on May 8th at the Stoney Creek Inn in Moline, IL.

9. Banner. Mr. Rivard sent a note informing the board that he has received the podium banner and table display banner. The podium banner is the wrong size and will be replaced by the vendor.

10. Golf Shirts. Mr. Wilson brought the golf shirts to the meeting. Mr. Masengarb proposed the following charge for the golf shirts – M-XL \$30, 2XL \$32, and 3XL \$34. The proposal was accepted by the board. Shirts were distributed to those present members that ordered shirts. Mr. Radkiewicz agreed to take the remaining shirts and arrange for their distribution.

11. New/Other Business. The board suggested that a courtesy visit be scheduled with LTG John Bednarek, 1st Army Commander, and MG Patricia McQuiston, Army Sustainment Command Commander.

12. Mr. Heyderman made a motion to adjourn the meeting. Seconding the motion was Mr. Wilson. Motion passed and meeting adjourned at 5:50 PM.

13. Next board meeting will be 10 Jan 12 at Bennigan's Grill and Tavern in the Home Ridge Inn & Suites (formerly the Bettendorf Holiday Inn) at 5 pm.

Mr. John Masengarb
Secretary / Treasurer